



WEEKS PUBLIC LIBRARY

36 Post Road | Greenland | New Hampshire | 03840-0430 | PH: 603-436-8548 | FX: 603-427-0913 | www.weekslibrary.org

Trustees' Meeting Agenda Children's Room at the Library Tuesday, December 13, 2016 4:30pm

Present:

Meeting start time:

1. Approve Minutes
2. Accept Donations
 - a. Monthly
 - b. Bourassa Golf Tournament
3. Payroll Review
4. Sign Checks
5. Deposit
6. Friends' Meeting Monday, January 9
7. Liaison's Report
8. Transactions Review
9. Director's Report
10. Suggestions and comments:
11. Old Business
 - a. March Flatbread Pizza Fundraiser
 - b. FLSA Exemption Ruling Update
12. New Business
 - a. Computer Issues
 - b. Table Lamp Repairs
 - c. Review Budget Meeting
 - d. Encumber Funds
 - e. Other items that come up after the posting of this agenda
 - f. Building Project Discussion
 - i. Appointment with Architect
 - ii. Assignments Review
13. Budget Meetings Schedule
14. Building Issues
15. Next Meetings:
16. My to do list: