

WEEKS PUBLIC LIBRARY
TRUSTEES MEETING
November 20, 2006
4:15 PM – 6:00 PM

Present: Director Denise Grimse and Trustees Kate White (co-chair), Adele Wick (co-chair and acting secretary for this meeting), Dale and Abby Rockefeller

Absent: Tracey Graffam, Julie Gilston and Dick Fralick

1. The Minutes of November 2, 2006 were approved with the two changes Denise already suggested by email.
2. The phrasing and content for a Warrant Article to start laying aside funds for the library expansion were discussed, with the last details finalized right after the meeting. We shall ask for initial funding of \$325,000, as suggested by the selectmen, whom a subset of us planned to see later on November 20.
3. Dale and daughter(s) will help paint the Children's Room, at night; Bill, a patron who's already volunteered (see earlier minutes) may later free up on Saturdays. Denise has acquired all the paint, including the primer. There appears to be no discount for ceiling panels available at Home Depot. The funds donated for the light panels was \$200.00; this is the same cost for the ceiling panels.
4. Denise will find out whether the furnace needs repairs soon; if it does, we will pay to fix it this year.
5. The lastest chair to be fixed has not been delivered; the next chair to be fixed has not been picked up.
6. Adele will sign up for December 2's all-day Concord Community Acceptance workshop designed to build town support for building projects.
7. Kate will dispose of the bags of collected fall leaves in the yard and will do so with husband Frank White's labor and truck and sister Cynthia Smith's land.
8. Adele and Denise (who did most of the work) discussed the proposed budget for 2007.
9. Adele shared the way a friend (and trustee of a small library in Maine) rallied support at a town meeting for building work: stuffing checked-out books with flyers urging attendance and speech.
10. Sending out fund-raising letters in future Decembers was discussed, as was the fund-raising dates of various Friends functions.

11. Adele made a motion, seconded by Dale, to appoint Acting Director Denise Grimse as Library Director. The motion was unanimously accepted.