

**Weeks Public Library
Trustees Meeting
Minutes
Tuesday, March 16, 2010
4:30pm**

Present: Adele Wick, Donalee Brothers, Kate White, Dale Rockefeller, Denise Grimse,
Julie Gilston

Meeting start time: 4:37 PM

1. Approve minutes: The minutes of the February Meeting were approved.
2. Accept Donations: Donations of \$88.05 were unanimously accepted.
3. Director's Report: The director's report was reviewed. Highlights of the report were that there are more programs with an increase in attendance. Ebooks will be available through the NH downloadable books: audiobooks and eBooks service. Starting April 1, 2010 there will be access to the Mango Languages and Learning Express products.
4. Sign Checks: Checks were signed by Adele
5. Election of Officers and Appointment of Alternate: Mark and Julie were re-elected. Officer appointments remained unchanged.
6. Town Meeting Review: There was an increase in the deposit to the building fund. The article was to be \$15,000.00. Mark Fodero was able increase the warrant to \$50,000.00, which was passed.
7. Old business:
 - a. Computer for New System
 - b. Mission Statement: Due at the next meeting
 - c. Chairs: We need to find out whether they are worth repairing. Charlie is looking at one, he is concerned it is beyond his expertise.
 - d. Spaghetti Dinner: Pending further discussion, as Mark Fodero was absent.
 - e. Investment Account: \$6635.44 was placed in a money market fund for future use.
8. New items:
 - a. Investment Policy Review: Reviewed
 - b. Approve Pay Rate Changes: The 1.5% COLA was approved.
 - c. Preliminary SRP plans: Plans are underway for the Summer Reading Program.

d. Staff Training: With advance notice, the Library will be closed for staff training.

e. NH Library Trustees Association Conference Monday, May 3 in Portsmouth: There is interest in some of us attending this conference.

9. Other: Anything that comes up after this agenda is posted: There are many DVD's still missing from our collection. There was discussion as how to proceed with this issue. One idea was to involve the police in this matter.

10. Next meeting: Tuesday, April 6, 2010.

Adjourn time: 5:55 PM

Director's Report follows.

Weeks Public Library Director's Report March 2010

	Circulation		Change	Number of Programs		Program Attendance		Downloadable Books	
	2010	2009		2010	2009	2010	2009	2010	2009
January	2,917	3,025	-3.57%	18	18	189	155	84	56
February	3,270	3,167	3.25%	34	27	288	239	74	52
YTD Total	6,187	6,192	-0.00081%	52	45	477	394	158	108

Donations: \$88.05 needs to be accepted.

Programming: Program statistics include five classroom visits for the annual Literary Lunch program at which Susan MacDonald visits a classroom to read a book to the students during their lunch. The Friends first NHHHC program went very well. Twenty-seven people attended the lecture on True Stories from NH's Black History. The candy workshop, Valentine crafts, a teen movie night and an after-school Valentine movie and craft program all went well. Forty-three crafts were made during the Valentine drop-in craft days. February vacation week featured drop-in crafts all week, a penguin movie and craft night and a one stroke painting class. Eight sets of wine glasses were painted at the one stroke painting class. Eighty-five drop-in crafts were created during vacation week.

March programming is already in progress. The Friends hosted their second NHHHC lecture early in March featuring Rebecca Rule. This lecture also went well with 35 people in attendance, at least 18 from Greenland. Our Big Read events begin with the scholar led book discussion on Wednesday, March 17. We hope to attract students and adults to all the planned events. There are more seacoast libraries participating in the Big Read than originally listed.

April programming will include a poetry hoot night for adults, a slide presentation on Life in Paris, a no-bake bake-off for teens, and a Scooby-Doo marathon.

Collection: Extensive weeding continues throughout the adult collection to make room for new titles. Starting March 17th, ebooks will be available through the NH Downloadable Books: Audiobooks & eBooks Service. These electronic books may be read on a Mac or a PC computer or a Barnes & Noble Nook or a Sony Reader.

Starting April 1, we will have access to Mango Languages and the basic Learning Express product, computer tutorials are not included. All these products will be highlighted in the April and May library newsletters and in the June Grapevine to encourage use over the summer.

Grant: We did not receive the CLiF (The Children's Literacy Foundation) grant in the first round; however, our application will be in the mix for the next round. Staff will update budget numbers and programming plans for the August 1 deadline.

Meetings, Workshops and Conferences:

2/3 Budget Committee Meeting: Denise Grimse, Kate White, Donalee Brothers, Adele Wick, Dale Rockefeller and Sharon Taylor – Supported 2010 warrant article.

2/8 Friends: Sharon Taylor and Kate White – Much discussion regarding the plant sale. A cookie walk may replace the bake sale.

2/10 Budget Committee Hearing: Denise Grimse, Kate White, Donalee Brothers, Dale Rockefeller, Sharon Taylor – Answered questions from the public about the 2010 library budget and warrant article.

2/12 Great Stone Face: Susan MacDonald – Met with others on the committee to share reviews of books read, to discuss censorship issues raised by some of the titles and to select more titles for members to read.

2/15 Budget Committee Final Budget Review: Denise Grimse, Donalee Brothers – Answered questions about the warrant article and construction costs.

2/17 Summer Celebration/Hussey Race Day Meeting: Sharon Taylor – The name is now Summer Fun and Jason's Run. The event day is Saturday, July 17.

2/19 Seacoast COOP meeting: Denise Grimse – Leslie Kimball at Wiggins Memorial shared her strategic planning process and end result.

2/25 Big Read Kick-off Program: Denise Grimse – Attended the kick-off program at the NH Supreme Court in Concord. "Atticus Finch" presented his closing statement to the jury.

Auditors: The auditors arrived March 9th and received our "books" March 10th.

Building: Due to the February 25th storm, the library had no power on Friday, February 26 so we closed at 1:30pm. There was little damage to the building from the storm. Only one slate roof shingle was missing and many pine cones and branches were blown to the ground. Murphy & Sons replaced the one lost shingle and inspected the others. GCS students who still need community service hours for the year may help clean up the yard mess from the storm.

The exterior wood trim needs to be fully inspected. The fascia trim board on several sides is blistering.

Relco-Kohlhase Electric replaced the ballast on one of the school house light fixtures.

The toilet has needed plunging more than once in the last 30 days.

The gutters may still need cleaning.

State Report is due April 19, 2010.

Respectfully submitted,
Denise Grimse, Director